



Doncaster Council

Report

12 July 2022

**To the Chair and Members of the
ELECTIONS AND DEMOCRATIC STRUCTURES COMMITTEE**

ANNUAL CANVASS

EXECUTIVE SUMMARY

1. This report provides an update to Members on a number of key work streams being undertaken by the Electoral Services Team in relation to the Register of Electors and the preparations for the start of the Annual Canvass.

EXEMPT REPORT

2. N/A

RECOMMENDATIONS

3. The Committee is asked to note the report and make any additional comments in relation to the contents.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Ensuring the Electoral Register is as up to date as possible and carrying out proactive electoral activity is key to public engagement to ensure residents are registered to enable them to vote when an election occurs.

BACKGROUND

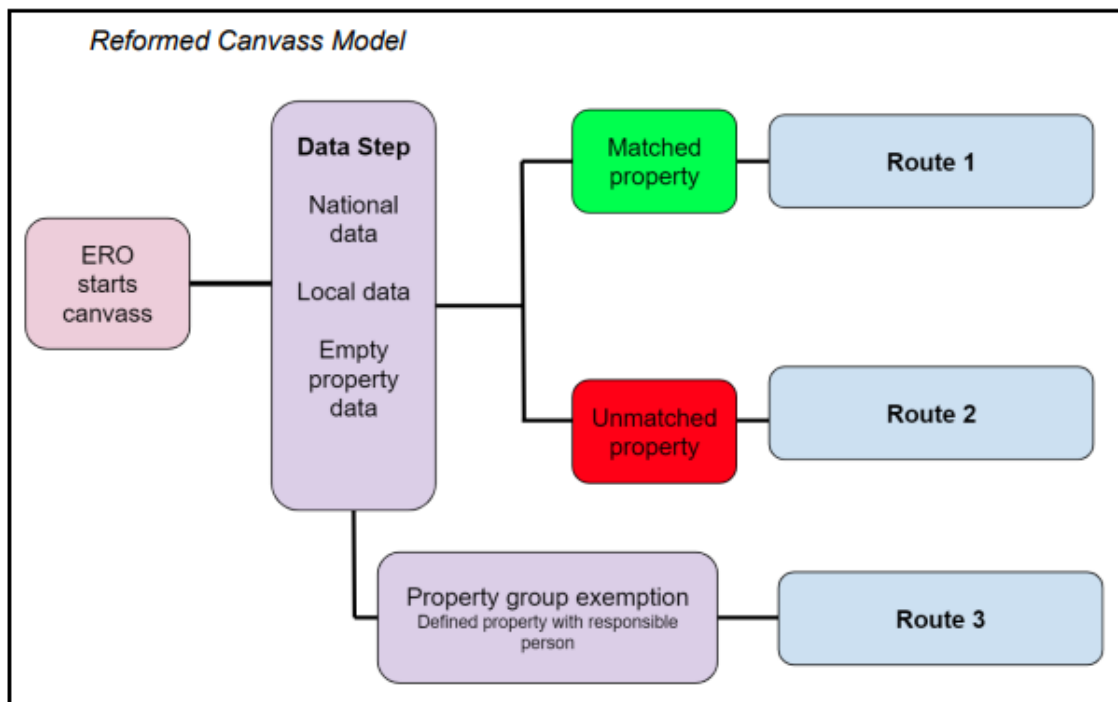
5. Each year the Electoral Registration Officer (ERO) has a duty to carry out a full annual review of the Electoral Register by contacting all residential addresses to establish if the information currently held on the Electoral Register is complete and accurate, this is called the Annual Canvass. The purpose of the canvass is to identify everyone who should be on the electoral register. This means identifying citizens who should be registered but are currently not, as well as identifying electors who are no longer at a property and should therefore be removed from the register. A revised

version of the electoral register must be published by 1 December each year, following the conclusion of the annual canvass.

6. With the introduction of the canvass reforms in 2020, only properties where all the electors cannot be matched against national and/or local data are required to respond. The overall aim of canvass reform is to deliver a more efficient system by which Electoral Registration Officers (EROs) can maintain their electoral registers with no negative effect on citizens, or on the accuracy and completeness of the registers.

ANNUAL CANVASS

7. The canvass will incorporate a 'data step' at the outset of the process. This will inform the ERO, based on the data available, which properties are likely to have an unchanged household composition, based on matching data on the electoral register against national Government data and, where relevant, locally held data sources. Local datasets are available to the ERO under their existing powers, provided by Regulations 23, 35 and 35A of the Representation of the People (England and Wales) Regulations 2001.
8. The ERO will then follow one of two routes for each property:
Route 1 - the matched properties route, this will be used for properties where the data indicates no change in household composition.
Route 2 - the unmatched properties route, this will be used for properties where data matching has highlighted that there may be a change to the information the ERO currently holds for the property.
9. All those electors in Route 1 properties will be contacted during the canvass to allow them the opportunity to inform the ERO if there are any changes. However, if all details are correct when we contact them they need not respond and they will not be chased several times like under the old canvass system.
10. All those in Route 2 that have not been successfully data matched will also be contacted, however all these properties will require a response and any non-responders will be chased and then personally canvassed via phone and/or visit.
11. All Route 1 and Route 2 properties will have been contacted via letter and/or e-mail by the end of July.
12. A third route, **Route 3** - the defined properties route, will be available for property types which do not fit clearly within Routes 1 and 2. The characteristics of these property types mean that the ERO can more effectively and efficiently obtain information on residents using an alternative approach, where they are able to identify a 'responsible person' to provide the information in respect of all residents. Examples of these property types are care homes and student halls of residence. Should the ERO be unable to successfully obtain information about the property from a 'responsible person' they will need to canvass these property types using the Route 2 process.



Statistics

13. The National data matching process must take place between 1 June to 31 August 2022 and Electoral Services carried out the National data match download on 23 June 2022 and were provided with the results on 27 June 2022. There are currently 227,383 registered electors and 142,519 properties in Doncaster and 110,867 (77.79%) properties successfully matched from the initial National data matching download for Route 1.
14. Electoral Services are now data mining in order to try to match any further properties and electors using the Councils local datasets and will continue to request data to establish further matches at Route 1, any outstanding unmatched properties will be put into Route 2.

OPTIONS CONSIDERED

15. Electoral Registration is a statutory function and must be carried out in accordance with statutory requirements.

REASONS FOR RECOMMENDED OPTION

16. All of the above are statutory duties and must be carried out in accordance with statutory requirements. This report is primarily for information only.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

- 17.

Outcomes	Implications
<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p>	

<ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	
<p>Doncaster Living: Our vision is for Doncaster’s people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	
<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	
<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	
<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations 	<p>The Council has statutory duties to support elections and Electoral Registration.</p>

<p>of residents</p> <ul style="list-style-type: none"> • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	
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RISKS AND ASSUMPTIONS

18. Every effort is made to drive Individual Electoral Registration to ensure the Council and the ERO meets the Electoral Commission's Performance Standards and complies with their legal duties.

LEGAL IMPLICATIONS [Officer Initials: SRF Date: 29/06/2022]

19. There are comprehensive statutory provisions covering the delivery of electoral registration activity.

FINANCIAL IMPLICATIONS [Officer Initials: CR Date: 30.6.22]

20. This work is contained within the budget for the Registration of Electors budget (NC003) and there are no implications for the budget arising from this report.

HUMAN RESOURCES IMPLICATIONS

21. Human Resources implications have not been requested.

TECHNOLOGY IMPLICATIONS

22. Technology implications have not been requested.

HEALTH IMPLICATIONS

23. Health implications have not been requested.

EQUALITY IMPLICATIONS [Officer Initials: TB Date: 28/06/2022]

24. The Council has a duty to ensure all eligible electors can register to vote easily and are provided with several options in order to do so. Registration information is also available in alternative languages, Braille and by video (YouTube) on the Council Web page.

CONSULTATION

25. N/A

BACKGROUND PAPERS

26. Previous EDSC reports

REPORT AUTHOR & CONTRIBUTORS

Trina Barber
Electoral Services Manager
Legal & Democratic Services
Tel: 01302 734398
E-mail: trina.barber@doncaster.gov.uk

Damian Allen
Returning Officer/Electoral Registration Officer